



EMPLOYMENT / JOB APPLICATION

PERSONAL INFORMATION

FULL NAME:	_____	DATE:	_____
ADDRESS:	_____	APT./SUITE:	_____
CITY:	_____	STATE / ZIP CODE:	_____
E-MAIL:	_____	PHONE:	_____
SOCIAL SECURITY NUMBER (SSN):	_____		_____
DATE AVAILABLE:	_____	DESIRED PAY:	\$ _____ ☐ HOUR ☐
			SALARY
POSITION APPLIED FOR:	_____		
EMPLOYMENT DESIRED:	☐ FULL-TIME ☐ PART-TIME ☐ SEASONAL		

EMPLOYMENT ELIGIBILITY

ARE YOU LEGALLY ELIGIBLE TO WORK IN THE U.S.? ☐ YES ☐ NO

HAVE YOU EVER WORKED FOR THIS EMPLOYER? ☐ YES ☐ NO

IF YES, START / END DATES: _____

HAVE YOU EVER BEEN CONVICTED OF A FELONY? ☐ YES ☐ NO

IF YES, PLEASE EXPLAIN: _____

EDUCATION

HIGH SCHOOL:	_____	CITY / STATE:	_____
FROM:	_____	TO:	_____
GRADUATE?	☐ YES ☐ NO	DIPLOMA:	_____
OTHER:	_____	CITY / STATE:	_____
FROM:	_____	TO:	_____
DEGREE / CERTIFICATION:	_____		_____

PREVIOUS EMPLOYMENT

EMPLOYER 1:	_____		
E-MAIL:	_____	PHONE:	_____
ADDRESS:	_____		_____
CITY / STATE:	_____	ZIP CODE:	_____
STARTING PAY:	\$ _____ ☐ HOUR ☐ SALARY	ENDING PAY:	\$ _____ ☐ HOUR ☐ SALARY
JOB TITLE:	_____		_____
FROM:	_____	TO:	_____
RESPONSIBILITIES:	_____		
REASON FOR LEAVING:	_____		
EMPLOYER 2:	_____		
E-MAIL:	_____	PHONE:	_____
ADDRESS:	_____		_____
CITY / STATE:	_____	ZIP CODE:	_____
STARTING PAY:	\$ _____ ☐ HOUR ☐ SALARY	ENDING PAY:	\$ _____ ☐ HOUR ☐ SALARY
JOB TITLE:	_____		_____
FROM:	_____	TO:	_____
RESPONSIBILITIES:	_____		
REASON FOR LEAVING:	_____		

LAND DEVELOPMENT / HEAVY EQUIPMENT / SEPTIC

PLEASE COMPLETE THE FOLLOWING (IF APPLICABLE)

1. DO YOU HAVE A VALID DRIVER'S LICENSE? ☐ YES ☐ NO

DO YOU HAVE ANY POINTS
ON YOUR DRIVER'S LICENSE?

2. DO YOU HAVE A CDL? ☐ YES ☐ NO

If no, skip to Question 3.

IF YES, CLASS:

☐ A ☐ B ☐ C

ISSUING STATE:

OTHER ENDORSEMENTS:

CURRENT DOT PHYSICAL:

EXPIRATION DATE:

3. DO YOU HAVE ANY HEAVY EQUIPMENT OPERATOR EXPERIENCE?

If so, briefly explain what equipment and how many years.

4. DO YOU HAVE ANY OTHER LAND DEVELOPMENT EXPERIENCE OR HOLD ANY RELATED CERTIFICATIONS?

Examples: land clearing, tree removal, septic installation or repair, etc.

REFERENCES (PROFESSIONAL ONLY)

FULL NAME:	_____	RELATIONSHIP:	_____
COMPANY:	_____	TITLE:	_____
E-MAIL:	_____	PHONE:	_____

FULL NAME:	_____	RELATIONSHIP:	_____
COMPANY:	_____	TITLE:	_____
E-MAIL:	_____	PHONE:	_____

FULL NAME:	_____	RELATIONSHIP:	_____
COMPANY:	_____	TITLE:	_____
E-MAIL:	_____	PHONE:	_____

BACKGROUND CHECK CONSENT

IF ASKED, ARE YOU WILLING TO CONSENT TO A BACKGROUND CHECK? ☐ YES ☐ NO

DISCLAIMER

Kitty Hawk Grading, LLC is an Equal Opportunity Employer committed to excellence through diversity. To ensure this application is acceptable, please print or type clearly and complete every section. Please complete each section even if you attach a resume.

I certify that the answers provided in this application are true and complete to the best of my knowledge. I understand that false or misleading information in my application or interview may result in disqualification from consideration or termination of employment.

SIGNATURE:	_____	DATE:	_____
PRINT NAME:	_____		_____